

STUDENT/PARENT RESPONSIBILITY CALENDAR

S = Student responsibility

P = Parent involvement recommended

MONTH		GRADE			
		9	10	11	12
AUGUST	Apply for ROTC scholarships				S
	Apply for military academies				S
	College visits			S	S
SEPTEMBER	Register by mail, or online, for ACT, SAT I, SAT II (Subject tests), if needed			S	S
	Attend college representative presentations			S	S
	Apply to schools with early admission application deadline; schools that have November deadlines				S
	Meet with counselor to review academic background, test scores, and to share plans			S	S
	Request teacher recommendations				S
	Register for PSAT to be administered in mid-October		S	S	
	Attend Regional College Fair	S/P	S/P	S/P	S/P
	Check for information on Harrison High School's College Fair	S/P	S/P	S/P	S/P
OCTOBER	Submit college application and request transcripts from counselor				S
	ACT/SAT I Tests			S	S
	Apply to schools with early admission application deadline; schools that have November deadlines				S
	Take PSAT		S	S	
	Attend college representative presentations			S	S
	Check Senior Newsletter and apply for scholarships for which you are qualified and interested				S
	College visits			S/P	S/P
	Senior Panoramic Portrait				S
Parent Teacher Conference Sign ups	P	P	P	P	
NOVEMBER	Submit college applications and request transcripts				S
	SAT I Tests			S	S
	Check for information about Harrison High School's financial aid meeting				S/P
	Attend college representative presentations		S	S	S
	Apply for available scholarships, especially those offered through colleges (watch deadlines)				S
	Parent Teacher Conferences	P	P	P	P
	Mail ROTC scholarship applications				S
PLAN Test (date may vary)		S			
DECEMBER	ACT/SAT I Test			S/P	S

	Organize tax return for financial aid				S/P
	Exams	S	S	S	S
	Deadline for Senior Picture to be included in yearbook				S
	PSAT results available		S	S	
JANUARY	Attend various financial aid workshops		S/P	S/P	S/P
	Place order for graduation announcement, caps and gowns (Graduate Services will host an assembly with instructions)				S/P
	Go online to complete FAFSA information				S/P
	Mail financial aid forms; March 1 deadline				S/P
	Apply for available scholarships				S
FEBRUARY	Mail financial aid forms; March 1 deadline				S/P
	Begin college search – using PSAT scores, grades, and intended college major as basis		S/P	S/P	
	Mail ACT, SAT I registration for spring testing, depending on registration deadline			S	
	Post Secondary Enrollment Option meeting	S/P	S/P	S/P	
	Parent Teacher Conference Sign ups	P	P	P	P
	Parent Teacher Conferences	P	P	P	P
	Pre-register for fall classes, plan a challenging schedule	S/P	S/P	S/P	
MARCH	Local scholarships announced-applications available in the Guidance Office				S
	Complete registration for fall classes, plan a challenging schedule	S/P	S/P	S/P	
	Post Secondary Enrollment Option – deadline March 30 th for written participation notification to be given to the Guidance Office	S/P	S/P	S/P	
APRIL	Begin application for military academies and ROTC scholarships			S	
	Consider taking SAT I (Subject tests) in classes enrolled in required for your college’s admission or placement			S	S
	Continue to apply for scholarships, meet with college financial aid officer				S
	“A Parent Guide to Graduation” distributed to students				S/P
	ACT/SAT I Tests		S	S	
MAY	Advanced Placement (AP) Tests			S	S
	SAT I Tests		S	S	
	Pick up graduation announcement order (Graduate Services will deliver during lunch)				S
	Announcement of grant and scholarship winners				S

	Notify counselor of any scholarship or outstanding academic awards you have received, so they can be acknowledged at Awards Night and in graduation program (check “A Parent Guide to Graduation” for deadline)				S/P
	Cap and gown delivery by Graduate Services				S
	Junior/Senior Prom			S	S
	Academic Awards Night (invitations are mailed to appropriate individuals)	S/P	S/P	S/P	S/P
JUNE/JULY	Participate in Senior Day				S
	Exams	S	S	S	S
	Senior Breakfast and Graduation practice (mandatory in order to participate in graduation)				S
	Participate in graduation				S
	Request the Guidance Office send final transcripts to college of your choice				S
	Have Senior Picture taken for yearbook and class composite, students will be contacted by Executive Studios			S	
	ACT Tests			S	
	College visits		S	S	